



EMPLOYER PREPARATION CHECKLIST



Review Payroll Systems

- Confirm your software supports Payday Super
- Confirm STP updates are scheduled
- Check SuperStream compatibility



Plan For Cash Flow Changes

Super will now be paid more frequently.
Model the impact of:

- Weekly payroll
- Fortnightly payroll
- Monthly payroll

Ensure cash flow can support this shift.



Clean Up Employee Data

- Confirm employee fund details
- Check USI and member numbers
- Resolve existing contribution errors



Update Internal Processes

- Align payroll and finance teams
- Update payroll calendars
- Train payroll staff



Speak With Your Adviser

Review:

- Employment contracts
- Salary sacrifice arrangements
- Award obligations • Cash flow planning

TIMELINE



NOW TO MID 2026

Review systems and test processes.



BY 30 JUNE 2026

Transition from the Small Business Super Clearing House.



FROM 1 JULY 2026

Super must be paid on payday.

START PREPARING NOW

Payday Super is one of the most significant payroll changes in recent years.

The businesses that act early will avoid compliance risk and cash flow stress.

We are working with clients now to review payroll systems, model cash flow impacts and implement compliant processes.

Contact CIB to ensure your business is ready for 1 July 2026.